## Welcome to National Life Insurance Company & Life of the Southwest

Below are some helpful hints to assist you in completing the online contracting forms.

## PC Specifications:

Internet Explorer 5.5 or higher Acrobat Reader 5.0 or higher Pentium Class Processor For Windows 98, NT, 2000, Me or XP 64 MB or RAM minimum Mouse Internet Connection Recommended
Pentium II, Pentium III or Pentium 4

128 MB of RAM or more DSL or Cable Modem

Note to AOL and Wal-Mart Connect users...

- Sign onto American Online/Wal-Mart Connect
- Minimize the entire screen
- Click on your Windows Start Menu
- Select Programs
- Select Internet Explorer (You will need to use Internet Explorer version 5.01 or higher to successfully fill out, save, and submit your forms.)

## 1<sup>st</sup> Time Applicant Personal Information you will need:

- Social Security Number
- > State Insurance License Numbers if Available
- Proof of Identity and Employment Eligibility for non-U.S Citizens (i.e. green card)

## To Use NoMoreForms:

- 1. Click on the link <a href="https://www.ainsight.com/nomoreforms/logon?type=client&clientCode=NATLI">https://www.ainsight.com/nomoreforms/logon?type=client&clientCode=NATLI</a>
  or Go to <a href="https://www.nationallife.com">www.nationallife.com</a>, click on "Careers", "Get Appointed with National Life", and then click on "Continue Here"
- 2. Sign in for the first time or sign in under the Returning Applicant section (if you have previously used nmf's)
  - The Company name is pre-selected for your convenience
  - The Agent/Producer field is pre-selected for your convenience (use even if you are incorporated)
  - Enter your name capitalize first letter of first and last names. All the rest, lowercase. (Key in your name as is appears on your license.)
  - Enter your social security number no dashes or spaces
  - Create your own password
  - Confirm your password
  - Package Code is: <u>4FVPA</u> (all caps)
  - Click Logon To nomoreforms
    - (On returning visits to the page, you just sign in under the "Returning Applicant" section using your same password)

All of the boxes preceded by a RED \* must be filled in for the form to be "Completed". IF YOU ARE A RESIDENT OF CA, MN or OK, YOU MUST COMPLETE THE CA, MN, OK CONSUMER REPORT DISCLOSURE FORM 9764. In order to save your information, you click on the red Save Your Info, AGREE, or OK button at the bottom of each page. If you do not click on the red button, your information will not be saved.

In order to digitally sign and submit your forms, click on the submit button, re-enter your password, and click on the submit button again, click submit until you get a CONFIRMATION NUMBER. This assures that your forms have been transmitted..

The forms will always be available for you to return to or view.